

LEBEN IN DEUTSCHLAND

Data Protection Statement

In the following, we provide information on the data protection policy of the study Living in Germany as mandated by law. This statement describes how we process the personal information you provide us about yourself as part of this survey. By taking part in this survey, you are declaring your consent to the data protection policy described below. We ask that you read this document carefully.

Who is responsible for processing my data?

Kantar Public A business unit of Kantar Deutschland GmbH Landsberger Straße 284 80687 München datenschutz@kantar.com www.kantarpublic.com	DIW Berlin German Institute for Economic Research (DIW Berlin) Socio-Economic Panel (SOEP) Mohrenstr. 58 10117 Berlin thorsten.ritter@agentia.de www.diw.de	IAB Institute for Employment Research Regensburger Str. 104 90478 Nürnberg parvati.truebswetter@iab.de www.iab.de
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The Socio-Economic Panel (SOEP) at the German Institute for Economic Research (DIW Berlin) and the Institute for Employment Research (IAB) are working in collaboration with Kantar Deutschland GmbH (Kantar) on the study Living in Germany. Kantar is conducting the SOEP interviews with respondents throughout Germany on behalf of DIW Berlin. The aforementioned institutes adhere strictly to all applicable data protection regulations, including the European Union General Data Protection Regulation (EU-GDPR) and the German Federal Data Protection Law (BDSG), and are jointly responsible for maintaining the confidentiality of your data. Kantar is also a member of the Arbeitskreis Deutscher Markt- und Sozialforschungsinstitute e.V. (ADM), a business association that represents the interests of private-sector market and social research agencies in Germany, and is bound by its code of professional ethics. You can find more information on www.adm-ev.de (in English and German only). Your provision of consent allows us to process your data in accordance with art. 7 GDPR. In addition to this, DIW Berlin has a legitimate interest in processing your data according to art. 9, para. 2j GDPR in conjunction with sec. 27, para. 1 BDSG to complete its research tasks. This allows DIW Berlin to obtain the addresses of potential study participants and to conduct interviews and surveys based on participants' consent.

What are the purposes and aims of the study?

The study Living in Germany takes an annual look at your current living situation and covers a wide range of topics. It is an independent social research study serving scientific purposes and is one of the leading studies internationally in the quality, originality, validity and reliability of the research.

Do I have to take part?

Your participation in the study Living in Germany is completely voluntary. There will be no negative consequences for you if you choose not to take part or if you wish to discontinue your participation. You may withdraw your consent to participate at any time. However, this withdrawal of consent does not affect our right to process the data you had provided up to that point or the consent you had given to process the previously provided data. We sincerely request your ongoing participation: By taking part, you are making an important contribution to the success of this scientific project.

How did you get my address?

You, and others like you, have been chosen at random from a databank of the Institute for Employment Research (IAB). We then acquired your address with the consent of the Federal Ministry of Labour and Social Affairs (in accordance with the German Social Code, §75 SGB X). In previous years, you granted us permission to keep your address and contact details on file so that you can be contacted again to continue participating in the study Living in Germany.

How is my data handled and deleted?

The following principles govern how the personal data and answers you provided in your interview are handled.

- Kantar Public separates your name and address from the data collected during the interview and saves the interview data under a pseudonym (code number). Kantar transfers the pseudonymized data to DIW Berlin without including any of your personal contact information.
- DIW Berlin uses the data from the study to conduct research. It also provides the pseudonymized data to IAB and to other research institutions and individuals for research purposes and for university teaching. All of the evaluations and analyses conducted with the data are carried out without any reference to your name or address: the results of this research are presented exclusively in anonymous form.
- Kantar will only relink your pseudonym (code number) to your personal contact information if it is necessary to contact you again (by telephone, postcard, etc.), for instance, to clear up questions or to confirm that interviews were carried out.
- Kantar saves your personal contact information so that we can contact you again for future interviews as part of the study. As long as Kantar, DIW Berlin, and IAB continue to work together, your contact information will remain at Kantar. Should this cooperation come to an end, your name and address will be returned by Kantar to IAB. In this case, DIW Berlin and IAB reserve the right to appoint another survey institute to carry out the survey Living in Germany and to transmit your contact details to that institute on the basis of their contract with them. Once the entire study has been concluded, your contact details will be permanently deleted.
- You can rest assured that Kantar, DIW Berlin, and IAB will not pass on your name or address to third parties other than the service providers listed below and any additional survey institute (see point above).
- As stipulated under European and German law and German industry standards DIN-ISO 27001, ISO 9001, ISO 20252, Kantar conducts and archives back-ups of their electronic systems. These are kept safely for a specified period of time and protected from unauthorized access. Once this time period has elapsed, the data are permanently deleted and the storage media destroyed.

Who receives my data?

Your personal contact information will be processed by the following service providers who we have contracted to work for us on this project:

- CDS GmbH in Germany, to send out correspondence
- Infratrend Forschung GmbH in Germany, to conduct the interviews
- The interviewers who survey you

If we hire service providers to perform maintenance work on our IT systems (for computer repairs, etc.), we take effective steps to guarantee that your data are protected. This applies to service providers from both within and outside of the European Economic Area.

IAB will also receive your personal information if you provide written consent allowing your survey responses to be linked with your social data at a future point in this survey.

What are my rights?

With regard to your personal data, you may assert the following rights vis-à-vis Kantar, DIW Berlin, or IAB until such time as your address details have been deleted upon the completion of the project:

- Right to information
- Right to correct mistakes in the data
- Right to deletion (“right to be forgotten”)
- Right to limit processing of the data
- Right to data portability

In addition, you also have the right to file a complaint with a supervisory data protection authority. You can file your complaint either at the supervisory authority in the federal state where you live or work, or with the supervisory authority that oversees the party bearing responsibility in your federal state. We would be happy to provide you with the data protection agreements between DIW Berlin and Kantar upon request.

Thank you for your participation and confidence in our work!